



## Invictus Leadership Academy Charter School Special Board Meeting Minutes

**Location:**

<https://us06web.zoom.us/j/88224313833?pwd=RWRIRzBHQnV4R05wT1VTRjhocEZ5dz09>

**Date: November 13<sup>st</sup>, 2021**

**Start Time: 9:30 AM**

1. Welcome (~~President Thrash~~) call to order by Chein at 10:30 am

*Attendees: Chein, Dragon, Harris, Ruiz, and Sison-Derbigny*

- a. Review mission, vision, and values (**Dr. D**) -*reviewed our stated mission and board decided to keep this unchanged.*
  - b. A high-level overview of the previous school year: accomplishments and items not accomplished (**Dr. D**) – *review of last year results, same as LCAP document input and suggestion was made to capture “quickie-conferences” with names and dates (talks that staff have with parents during pick-up and drop-off times.)*
2. Ex Ed Loan Documents/Promissory Note (Action)- *motion and first by Ruiz, 2<sup>nd</sup> by Harris, and unanimously approved by all present board members*
  3. LAUSD Notice to Cure 11.10.21 (Information)- *Dr. D presented and reviewed the document along with the actions taken to remedy the notice. Board discussed the actions and were in agreement with the remedies.*
  4. Fiscal Policies Update (Action)- *this was tabled for future discussion*
  5. Review LCAP 2021-2022 (**Review and discuss as a group**)- *board discussed adding board training, GLAD training, Intern positions for teachers, recruitment of teachers, reaching out to colleges of education, adding a co-teacher/instructional coach position to particularly support new teachers and those on short term teaching permits*
    - a. Review Goals and Actions -*Board agreed on the goals remaining the same and discussed additional actions to consider based upon current year*
    - b. Readiness and action planning for the current and upcoming school year – *Board discussed the need for training of new teachers and recruitment of teachers for the upcoming year. Board made explicit plans to address recruitment and formed a sub-committee with Mr. Dragon, Ms. Ruiz, and Ms. Harris. Mr. Dragon will reach out to Teach for America and college postings. He requested an email address to receive resumes. Ms. Ruiz will advise as an HR specialist. Ms. Harris will assist with reviewing resumes and assist with interviews. Dr. D will provide job descriptions, reset emails and create a standing action item for recruitment of teachers/staff.*
  6. Review ILA Budget (**Review and discuss as a group**)
    - a. The current and upcoming school year – *will review at next regularly scheduled meeting*
    - b. Adjustments & Budgetary Concerns – *none for now*
    - c. Contracts to review for the upcoming year – *none to discuss*
    - d. Fundraising Activities -*on hold for now*
      - i. Prioritize initiatives

ii. Assign Project Leads

7. School Relocation **(Dr. D)** - *The Board discussed school facilities and looking for a new location and options for portables, classrooms across the street and the comparative costs for each option*
8. Student / Parent / Teacher Engagement **(Dr. D)**- *board discussed quickie conferences along with upcoming meetings to capture the variety of constant communication with parents including newsletters, text messaging (two-way), Jupiter communications, and parent-teacher conferences.*
9. Teacher Development and Training **(Dr. D)** – *the board discussed the need for an instructional coach/co-teacher position to support new teachers.*
10. Board Capacity, Composition, and Training **(All)** – *the Board discussed recruitment of additional board members to compliment the existing board members. The Board decided to attend the CSDC conference for board training, with Harris attending in person and the other members of the board attending virtually.*
11. Meeting Calendar and Agenda Finalization for the upcoming year **(All)**- *all future regularly scheduled meetings will be on the 3<sup>rd</sup> Thursday of each month at 6:30 PM*

*Adjournment: at 1:14PM*