



Invictus Leadership Academy Charter School

Board Meeting Minutes

Date November 3rd, 2022

Start Time: 6:30 PM

Location: This meeting of the Invictus Leadership Academy Charter School Board of Directors will be conducted via teleconference pursuant to Government Code Section 54953(e).

Meeting ID: 889 7226 4356 **Passcode:** YSYAS5

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I. Call to Order – at 6:42 PM

II. Roll Call – present board members by roll call were Ruiz, Chein, Dravon, and Derbigny-Sison

III. Approval of Board findings pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing. (Action)

IV. Approval of Agenda (Action) – Motion was made to table closed session and approve the amended agenda by Chein, and 2nd by Dragon then unanimously approved by roll call vote of present board members

V. Approval of Minutes (Action)- Motion was made by Ruiz and 2nd by Dragon then unanimously approved by roll call vote of present board members

VI. PUBLIC COMMENT (AGENDA AND NON-AGENDA ITEMS)

Members of the public who wish to comment during the Board meeting may use the “raise hand” function on the Zoom platform. Members of the public calling in will also be given the opportunity to address the Board during the meeting. Individual speakers shall have three (3) minutes to present and total public comment time shall not exceed 15 minutes.

VII. Items for Discussion and Action

- a. The Board will review and possibly approve Revised Independent Study Policy (Discussion and Action) – the Board asked what timing was required for emergencies to implement ISP and for timing when parents can make requests for ISP (How far in advance or after an emergency can requests be made). Board asked to ensure that the same difficulties experienced by ILA’s implementation of ISP would not be a problem and given the clarification that ISP will only be used as needed. The Board discussed the completion of master agreements, and concerns that parents ability to understand documents written with so much legal language, while understanding that the wording was indeed a legal requirement. The board asked that a FAQ be provided to families in more family friendly language as an attachment for families requesting ISP. The Board also asked if the documents were translated into Spanish for Spanish speaking families and received confirmation of that. The Board also asked to ensure that families are made aware of this option when their children are enrolling and that flyers be added to the enrollment packets. Additionally the Board requested

that announcements go out to families informing of the opportunity to participate in ISP when their children have situations/circumstances that could benefit from participating in ISP.

The motion to approve was made by Chein and 2nd by Ruiz then unanimously approved by a roll call vote of present board members.

- b. The Board will review and possibly approve Financial Reports (Discussion and Action) – The Board received a soft close of financials showing a net income of 260K for the end of the year. The Board was also informed of the Arts and Music Block Grant being used to cover expenses. The board asked when October final financials would be available and requested that these be provided at the next board meeting.
- c. The Board will receive an update on enrollment and staffing for the 2022-23 Academic Year (Discussion) – the board was provided with an update on new hires and enrollment continues to hover around 100 students.
- d. The Board will review and possibly approve Budget Revise for 2022-23 (Discussion and Action)- The Board asked and walked through the revisions made to the Budget, including discussions regarding ILA’s capacity to absorb additional students, specifically if ILA could take an additional 10 students with the current staffing ratios. The Board also received information about how many additional students would require the acquisition of an additional teacher and if the ILA budget could accommodate this kind of growth.

Motion to approve was made by Ruiz, 2nd by Sison-Derbigny and unanimously approved by roll call vote by all present board members.

- e. The Board will discuss and strategically plan for actions and responses to LAUSD Notices, Communications, and data submissions (Discussion and Action) -This item was tabled until Mr. Booker could be present to discuss the protocol and process that is underway to ensure a smoother and higher assessment of ILA’s Annual Performance Based Oversight Visit upcoming in February 2023.
- f. The Board will discuss and review potential board members for the expansion of Board capacity and membership (Discussion) – this item was tabled until Mr. Booker could be present to discuss the potential candidate with CMO experience becoming a part of the board.
- g. The Board will discuss and review potential trainings and calendar board retreat (Discussion and Action)- The board discussed this happening sooner than later either within November or December and that it should not be during Thanksgiving week and that the retreat should be on a weekend day.

VIII. Items for Closed Session

- a. The Board will discuss the Executive Director’s Employment Contract. (Discussion and Action)
 - This item was tabled

IX. Recess into Closed Session

X. Reconvene to Open Session
Report on any actions taken

XI. Board Member Comments/Announcements/Report

- a. Establish future board items** – The Board discussed maternity leave for Ms. Ruiz and securing an interim Treasurer. The Board also discussed updating the Board meeting calendar being added to the agenda of the next meeting. The Board also stated that financials must be available at the next meeting and needing a commitment from ExEd regarding financials

XII. Adjournment – at 7:47 PM

If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Delmi Pine at least 24hrs before this meeting date via email: dpine@invictusla.com or telephone: 323-792-4403 to discuss your accessibility needs