



# Invictus Leadership Academy Charter School

## **Board Meeting Minutes**

Date February 18, 2023

Start Time: 9:30 AM

Location: This meeting of the Invictus Leadership Academy Charter School Board of Directors will be conducted in person at 4928 S Western Ave, Los Angeles, CA 90062

- I. **Call to Order** at 10:10 AM
- II. **Roll Call** – present Dragon, Chien, and Sison-Derbigny
- III. **Approval of Agenda** (Action) – Motion to approve by Chien, 2<sup>nd</sup> by Sison-Derbigny and unanimously approved by roll call vote of present members
- IV. **Approval of Minutes** (Action) – this item was removed until the next regularly scheduled meeting
- V. **PUBLIC COMMENT (AGENDA AND NON-AGENDA ITEMS)**

Members of the public who wish to comment during the Board meeting may raise their hand to be acknowledged to speak. Individual speakers shall have three (3) minutes to present and total public comment time shall not exceed 15 minutes.

- VI. **Items for discussion**
  - a. The Board will review and possibly approve January Financials (Discussion and Action) – Mr. Thurman of Ex Ed presented the January Financials and discussed the overall positive net income and forecasted Cash Balance end of the year being 418K. Change in the projected net income was due to ADA being lower than anticipated, but Thurman noted that low ADA is being seen in lots of schools right now.
  - b. Second Interim Report update (Discussion and Action)- Thurman discussed that this would be presented to LAUSD soon, it is in the process of being finalized by Ex Ed, and will appear at the next regularly scheduled board meeting.
- VII. **Closed Session**
  - a. **Legal Discussion**
  - b. **Executive Director Evaluation**
- VIII. **Report of Actions from Closed Session**
  - A settlement amount of 11,600 was approved by the board.
  - The board utilized the Executive Director Evaluation Form and is consulting with their lawyer to update the Executive Director’s contract
- IX. **Items for Discussion and Action**
  - a. The Board will review and possibly adopt the School Site Safety Plan (Discussion and Action) -The plan was reviewed and a motion to approve was made by Chien, 2<sup>nd</sup> by Sison Derbigny, then unanimously approved by present board members
  - b. The Board will review and possibly approve the 2021-22 Audit (Discussion and Action) – The board reviewed the audit and the clerical corrections noted by the CSD during the oversight visit, which did not impact the audit resulting in no findings. The corrections were: to page 8 and page 14, which clarified the grade levels served during the 2021-  
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22 year, the interest rate of our revolving loan and clarifying that only 50K remains of a loan taken last year. The motion to approve the audit with these discussed corrections was made by Sison-Derbigny and 2<sup>nd</sup> by Chien, then unanimously approved by present board members

- c. The Board will review terms and possibly add a potential board member (Discussion and Action)- The board discussed the bylaws and reviewed that when the board drops to five members, no member can be released until their replacement is appointed to the board to prevent any violations to the bylaws or charter petition. The board discussed adding a parent volunteer to the board, Ms. Espino, the grandparent of an Invictus Student and retired businesswoman, to replace the fifth board member spot.

The Board also reviewed and approved member terms and appointed Ms. Marita Espino to the board unanimously by roll call vote. The motion to adopt terms and Ms. Espino to the board was made by Ms. Chien and 2<sup>nd</sup> by Sison-Derbigny.

- d. The Board will review preliminary feedback from LAUSD CSD Oversight visit (or APBOV Report if available) (Discussion) – The Board reviewed each item on the checklist provided by the Executive Director’s meeting notes of corrective actions and documentation needed by CSD which was submitted to LAUSD CSD by 2/13/23. The Board also reviewed the email sent by Ms. Soll to the board and Executive Director that listed required documentation that must be submitted by noon, 2/22/23.

The Board also reviewed CDE Test Results at a Glance baseline data from the testing of 27 students(3<sup>rd</sup>-6<sup>th</sup>) in 2021-22, iReady participation, and the number of students on target in all grades (TK-7), and reviewed the instructional plan to increase the number of students that achieve grade level proficiency in grades 3-7<sup>th</sup> (as measured by the state). The board expressed the urgent need to increase the number of students reaching proficiency. The board asked to see the March assessment results to measure progress before the end-of-year state testing. The board asked for a plan that was informed by the March 2023 testing results to measure the expected levels of proficiency ILA can expect on the 2022-23 State testing.

The Board reviewed feedback from teachers, parents, and students as shared by CSD. The Board also received an update from our upper grades class's student focus discussion group held after the site visit to capture more complete and detailed feedback about student perceptions. The board also reviewed the 2023 student and teacher surveys that are being used to collect comprehensive information about perceptions and initial input for the creation of the 2023-24 LCAP.

The Board will agendize the APBOV report upon its completion.

## **X. Board Member Comments/Announcements/Report**

### **a. Establish future board items**

## **XI. Adjournment at 11:55**

If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Delmi Pine at least 24hrs before this meeting date via email: [d.pine@invictusla.com](mailto:d.pine@invictusla.com) or telephone: 323-792-4403 to discuss your accessibility needs