



Invictus Leadership Academy Charter School **Board Meeting Minutes**

Date: January 10th, 2024

Start Time: 6:30 PM

Locations: 4928 S Western Ave, Los Angeles, CA 90062

~~Teleconference by Zoom - Meeting ID: 889 5807 5992, Passcode: VD5F9C~~

Meeting Link: <https://us06web.zoom.us/j/88958075992?pwd=KmJbE1FtJmC4O2Ua1pQzy1ExXabgFt.1>
Updated link posted to website, sent to families, and sent to LAUSD CSD:
<https://us06web.zoom.us/j/88410234015?pwd=hbUSrreZG6CLPTCo3XoD6Kx6ncxUex.1>

Meeting ID: 884 1023 4015 Passcode: cBGEW9

- I. **Call to Order-** at 6:48PM
- II. **Roll Call-** roll call was taken verbally with Chein, Trinidad, Sison-Derbigny, Ruiz, and Dragon Present
- III. **Approval of Agenda** (Action)
- IV. **Approval of Minutes** (Action)- both the minutes and agenda were approved with the amendment to the agenda of the updated Zoom link being posted to the school website, sent to families, and sent to LAUSD's CSD board meeting attendees. The joint motion was made by Trinidad and 2nd by Sison-Derbigny then unanimously approved by present board members

V. **PUBLIC COMMENT (AGENDA AND NON-AGENDA ITEMS)**

PUBLIC ACCESS TO THE BOARD MEETING: The public will have access to the meeting in person or through Zoom Teleconferencing. Individuals who wish to make a public comment during the meeting can do so in person or via Zoom in the moment by raising their hand or asking to speak via the chat feature. Individual speakers shall have three (3) minutes to present, and total public comment time shall not exceed 15 minutes.

Ms. Cornell, a member of the public, introduced herself to the board as a retired educator of students in grades PreK to 8th in LAUSD. She expressed her passion for education as a bilingual educator. She also shared her excitement from the walkthrough she did of the campus with the Executive Director. She shares some of the history of the Western Ave corridor and her joy in seeing a healing legacy of the area along with the children of promise and potential, and the vision of Invictus to impact the neighborhood.

VI. **Items for Discussion and Action**

- a. The Board will review and possibly approve Monthly Financial Reports (Discussion and Action)- the Board received an update on the financial state of Invictus from Grant, including the strong positive cash position, positive net income, and healthy financial position. The motion to approve the financial report for November was made by Ruiz, 2nd by Trinidad and then unanimously approved by present board members.
- b. The Board will review and possibly approve Fiscal Procedures and Policy Addendum (Discussion and Action) The board discussed the addition of components of ILA's fiscal policies and procedures required for PCSGP grant completion. Grant of Ex Ed explained these protocols were already in place via Ex Ed Fiscal policies and procedures, but explicitly adding these to ILA's policies was more to codify continuing practices than the establishment of new protocols/practices. The motion to approve this addendum was made by Ruiz, 2nd by Sison-Derbigny and then unanimously approved by present board members.

- c. The Board will discuss and possibly add vehicle insurance (Discussion and Action)- The Board discussed why transportation might be useful for ILA, and the Board discussed the potential shifting of PCSGP grant resources into an SUV or Van for one-time transportation costs, which are allowable in the grant. The idea for this came from parent input on the LCAP. The board discussed storage of the potential vehicle, potential utilization, and purpose of the vehicle, insurance costs, and discussed the possibility of not purchasing the vehicle if teacher material requests exceed the remaining balance available from PCSGP. The Board discussed the impact that transportation can have on participation and the positive impact the availability of transportation may have on student accessibility and parent involvement.

The motion to provide the Executive Director with permission to purchase an SUV or Van for school-related transportation and vehicle insurance aligned to LAUSD 's updated requirements and to know if sufficient funding is available for vehicle purchase is determined no later than January 19th, Chein made 2023, and 2nd by Trinidad, then unanimously approved by all present board members.

- d. The Board will review and discuss Lease amendments to increase the number of classrooms used at the current site (Discussion and Action). The Board discussed the need for additional space to facilitate the afterschool program, the arts during the day and after school, STEAM programming, and pull out space. Additionally, this expansion will accommodate enrollment growth projections for next year. The Board asked Grant what impact this change would have to the budget and were assured that the net income would remain positive, given it would cost less than the projected net income for the rest of the year. Grant also discussed the impact of SB740 on the overall cost of facilities to ILA. The motion to approve the lease amendment was made by Ruiz, 2nd by Sison Derbigny and then unanimously approved by all present board members.
- e. The Board will receive an update on Key Indicators, including finances, accomplishments, staffing, enrollment, suspensions, student attendance, and LAUSD Communication/submissions. (Discussion)- The Board reviewed updated enrollment data, attendance rates, revised org chart, and achievement growth data from T1 presented during the Winter Celebration. The Board was also advised of the recent request from CSD regarding the completion of Bloodborne Pathogens training when emails are not saved that show the date of training completed, along with discussions of clarifying questions about annual training being valid for one calendar year. The Board was also updated on the advancement of two staff members gaining their STSPs. The Board asked if sign-in sheets would be accepted as evidence of training and directed the Executive Director to contact the Bloodborne Pathogens Trainers and find out if they would be able to provide documentation regarding the exact date training was completed given before re-assigning training that was completed in August.
- f. The Board will review the 2022-2023 Independent Audit Report (Discussion and Action) – Grant reviewed the document with the Board, highlighting that there were no findings and that the audit was clean. The Board inquired if there were any recommendations from the audit, and were informed that there were no recommendations. The motion to approve the audit report was made by Sison-Derbigny, 2nd by Chein, and then unanimously approved by all present board members.
- g. The Board will review and discuss Brown Act Training (Discussion)- after a lengthy discussion of what would constitute adequate evidence of their individual completion of Brown Act training, the Board decided to complete individual training that could be documented via certificates no later than January 26th, 2024.

VII. Board Member Comments/Announcements/Report

- a. **Establish future board items**

VIII. Adjournment – at 7:54 PM

If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Dori Soria at least 24hrs before this meeting date via email: d.soria@invictusla.com or telephone: 323-792-4403 to discuss your accessibility needs