



Invictus Leadership Academy Charter School **Board Meeting Minutes**

Date: April 17th, 2024

Start Time: 6:30 PM

Location: 4928 S Western Ave, Los Angeles, CA 90062

Teleconference by Zoom : Meeting ID 813 7219 2545 Passcode: 51TzKJ

<https://us06web.zoom.us/j/81372192545?pwd=pyPH0vUOfGA2pbJVptJVYbXonX4p3S.1>

- I. **Call to Order** at 6:35 PM
- II. **Roll Call**- Present board members were Trinidad, Mayhorn-Harps, Sison-Derbigny, and Dragon
- III. **Approval of Agenda** (Action) – motion to approve agenda was made by Trinidad, 2nd by Sison-Derbigny and then unanimously approved by present board members.
- IV. **Approval of Minutes** (Action)- motion to approve minutes from the February 21st, 2024 Meeting made by Sison-Derbigny, 2nd by Trinidad, and then unanimously approved.

V. **PUBLIC COMMENT (AGENDA AND NON-AGENDA ITEMS)**

PUBLIC ACCESS TO THE BOARD MEETING: The public will have access to the meeting in person or through Zoom Teleconferencing. Individuals who wish to make a public comment during the meeting, can be made in person or via Zoom in the moment by raising your hand or asking to speak sent via chat feature, Individual speakers shall have three (3) minutes to present, and total public comment time shall not exceed 15 minutes.

-None

VI. **Items for Discussion and Action**

- a. The Board will review and possibly approve Monthly Financial Reports for February and March (Discussion and Action) – Financial reports were reviewed and presented by ExEd (Mr. Grant). The board asked questions about why there were variances in the report between projected budget and actual financials and their questions were answered with clarifications regarding the shifts in expenditures along with funding. The motion to approve the financial reports for February and March was made by Mayhorn-Harps, 2nd by Trinidad, and then unanimously approved by present board members.
- b. The Board will receive an update on Key Indicators: including finances, accomplishments, staffing, enrollment, suspensions, student attendance, and LAUSD Communication/submissions. (Discussion)- The board reviewed key metrics document and most recent communications with LAUSD (a student suspension and ISP contract request).
- c. The Board will discuss, review, revise, and possibly approve the 2024-25 Instructional Calendar (Discussion and Action)
- d. The Board will discuss the Executive Director Evaluation timing and process (Discussion)- The board reviewed two potential documents and will reconvene to further deliberate on the process and timing of the evaluation.
- e. The Board will discuss and possibly reorganize the Treasurer position and potentially add an alternative requisition/expenditure reviewer. (Discussion and Action) – The board discussed the need to have a backup reviewer/authorizer to timely process expenditures, and asked if Trinidad agreed to be the backup until officer elections are held for the upcoming academic year. The motion to make Trinidad the back-up reviewer/authorizer of expenditures for the Treasurer was made by Sison-Derbigny, 2nd by Mayhorn-Harps, then unanimously approved by present board

members.

VII. Board Member Comments/Announcements/Report

Sison-Derbigny shared information about a facilities builder that utilizes Steel modular boxes that Invictus may be interested in finding out more information to build a permanent home for the school. Dragon shared information about his takeaways from the CCSA conference, as did Dr. Derbigny. The suggestion was made by the board to announce and plan for more board members to attend next year's CCSA Conference by announcing the event to the board three months in advance of the conference.

a. Establish future board items

VIII. Adjournment

If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Julia Ruiz at least 24hrs before this meeting date via email: j.ruiz@invictusla.com or telephone: 323-792-4403 to discuss your accessibility needs.