



# Invictus Leadership Academy Charter School

## Board Meeting Minutes

Date: August 22<sup>nd</sup>, 2024

Start Time: 6:30 PM

Location: 4928 S Western Ave, Los Angeles, CA 90062

**I. Call to Order – at 6:47 PM**

**II. Roll Call-** Present board members were Sison-Derbigny, Trinidad, Friend, and Mayhorn-Harps

**III. Approval of Agenda (Action)** – Motion to approve was made by Sison-Derbigny, 2<sup>nd</sup> by Mayhorn-Harps, and then unanimously approved by present board members

**IV. Approval of Minutes (Action)-** Motion to approve was made by Sison-Derbigny, 2<sup>nd</sup> by Mayhorn-Harps, and then unanimously approved by present board members

**V. PUBLIC COMMENT (AGENDA AND NON-AGENDA ITEMS)**

**PUBLIC ACCESS TO THE BOARD MEETING:** Individuals who wish to make a public comment during the meeting can do so in person in the moment by raising their hand or asking to speak. Individual speakers shall have three (3) minutes to present, and total public comment time shall not exceed 15 minutes. – Ms. Hailey (parent) expressed her gratitude for the school’s program and that she is hopeful for the year, expressing her excitement with the additions to the school’s program

**VI. Items for Discussion and Action**

- a. The Board will review and possibly approve the Monthly Financial Reports for June(Discussion and Action) – will not discuss this until the next board meeting as a part of the year closing financials
- b. The Board will review and possibly approve a two-year lease agreement for our current location (Discussion and Action). – The board discussed the difference in monthly cost and total capacity of our current location, along with how much more growth the current site could accommodate. Motion to approve was made by Mayhorn-Harps, 2<sup>nd</sup> by Friend, and then unanimously approved by present board members
- c. The Board will review ethics training and update on conflict of interest from 2023-24 temporary staffing (Discussion and Action)- The board discussed completion of needed training within August 2024
- d. The Board will review Executive Leadership Retreat outcomes and KPIs for 2024-25 School Year (Discussion) -The Executive Director shared enrollment, hired staff, review of the organizational chart and the Invictus Key Metrics (KPI’s) results for the first month of school.
- e. Board Officer nominations for 2024-25 (Discussion and Action)- The board discussed potentially keeping all officers in place and the adjustments they would like to see. The motion to select Dragon as President, Mayhorn-Harps as Vice President, Sison-Derbigny as Secretary, Trinidad as Treasurer and Chein as Assistant Treasurer was made by Mayhorn-Harps, 2<sup>nd</sup> by Sison-Derbigny
- f. Board Meeting Calendar for 2024-25 (Discussion and Action)- The Board discussed sending outlook invites for board meetings, and reviewed dates for regular board meetings.The board also discussed solidifying a board retreat date. Motion to adopt the 2024-25 Meeting Calender was made by Sison-Derbigny, then 2<sup>nd</sup> by Friend and unanimously approved by present board members.

**VII. Convene into Closed Session**

**VIII. Closed Session**

- a. Personnel Matters

- b. Executive Director annual review
- c. Student Matters

**IX. Report on Actions Taken During Closed Session** – no action was taken during closed session.

**X. Board Member Comments/Announcements/Report**

- a. **Establish future board items** – the board will be deciding upon a retreat date and time.

**XI. Adjournment** – at 7:58 PM

If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Haydee Marmolejo at least 24hrs before this meeting date via email: [h.marmolejo@invictusla.com](mailto:h.marmolejo@invictusla.com) or telephone: 323-792-4403 to discuss your accessibility needs.