



# Invictus Leadership Academy Charter School

## Board Meeting Minutes

Date: November 21<sup>st</sup>, 2024

Start Time: 6:30 PM

Location: 4928 S Western Ave, Los Angeles, CA 90062

- I. **Call to Order - at 6:45 PM**
- II. **Roll Call- present board members were Sison-Derbigny, Harps, Trinidad, and Dragon**
- III. **Approval of Agenda (Action)** – motion to approve the agenda and minutes was made by Sison-Derbigny, 2<sup>nd</sup> by Trinidad then unanimously approved by present board members
- IV. **Approval of Minutes (Action)**
- V. **PUBLIC COMMENT (AGENDA AND NON-AGENDA ITEMS)**

**PUBLIC ACCESS TO THE BOARD MEETING:** Individuals who wish to make a public comment during the meeting can do so in person in the moment by raising their hand or asking to speak. Individual speakers shall have three (3) minutes to present, and total public comment time shall not exceed 15 minutes.

Ms. Hailey, mother of a 4<sup>th</sup> grade student, shared an idea to have fathers on the perimeter of the campus, four fathers to volunteer for safety and to include the fathers in the safety planning and to provide those volunteering fathers with special shirts. This will be discussed further with Dr. D

- VI. **Items for Discussion and Action**
  - a. The Board will review and possibly approve the Monthly Financial Reports for October and the First Interim Report (Discussion and Action) – financial reports and projections were positive for the year, and the Board reviewed that actual ADA was higher than anticipated. Motion to approve was made by Trinidad, 2<sup>nd</sup> by Sison-Derbigny, and then unanimously approved by the present board members,
  - b. The Board will discuss, review, and possibly approve the Revised Fiscal Policy and Procedures (Discussion and Action) The Board, Executive Director, Director of Operations, and Ex Ed representative reviewed the document page by page, noting new additions, clarifications of language, policies for certain functions that are not in operation yet (such as petty cash, vehicle usage, and accepting credit card payment). The discussion included acknowledging how much more comprehensive the updated FPP is. The board noted highlighted sections, particularly where edits and new additions were made. Following the discussion, Harps made the motion to approve, and Sison-Derbigny made 2<sup>nd</sup>, then unanimously approved by the present members.
  - c. Revised Fiscal Policy and Procedures training for the Board, Executive Director, and Director of Operations, especially highlighting revisions (Discussion)- the above discussion included the first phase of training. Follow-up training will be ongoing, and Ex Ed will provide the second training in January 2025.
  - d. The Board will receive an update on key Indicators: enrollment, staffing, student attendance, student achievement from T1, and key indicators (Discussion)- The Board reviewed student achievement from the first trimester for Math and Reading, noting the grades that have demonstrated exceptional growth. The board also reviewed assertive discipline, enrollment, percent of daily attendance, and staffing.
  - e. The Board will review the CSD Compliance Monitoring and Certification of Board Compliance submitted to CSD (Discussion) – The Board reviewed the components of the form and noted the items that are currently under completion including Brown Act training certificates.
  - f. The Board will receive an update on CSD communications and visits (Discussion)- the Board discussed CSD's unannounced visit and submission of November documents to CSD.

**VII. Convene into Closed Session**

**VIII. Closed Session**

- a. Personnel Matters
- b. Executive Director review
- c. Student Matters

**IX. Report on Actions Taken During Closed Session – No actions taken**

**X. Board Member Comments/Announcements/Report**

- a. **Establish future board items** – The Board requested that Brown Act training link be resent, and if possible to postpone December meeting due to conflicts.

**XI. Adjournment – at 8:56 PM**

If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Haydee Marmolejo at least 24hrs before this meeting date via email: [h.marmolejo@invictusla.com](mailto:h.marmolejo@invictusla.com) or telephone: 323-792-4403 to discuss your accessibility needs.